

World War II 75<sup>th</sup> Commemoration Poster with Purple Heart Fita Fita Vet. DEOMI/DOD. 2020.

3. Please do not remove photos from protective mylar sleeves or acid-free envelopes.
4. Avoid fingerprint contact with boxes, files, documents or items. Do not press or touch film surfaces. Please do not place boxes, files, documents or items on floor.
5. Handle any brittle, fragile items with care.
6. Do not write or mark on boxes, files, photos, documents or items. Do not attempt to clean or alter records.

## Office of Archives and Records Management

### Public Archives/Records Overview

Archives and records of American Samoa's Discovery, Missionary and International Contact Periods 1722-1873; The First Samoan Government 1874-1899. Naval Period 1900-1951; Dept. of Interior Period 1951-1977; and the American Samoa Electorate 1977-1995.

### Contact Us

Phone: 684-699-6848

Archivist: james.himphill@das.as.gov

Web: <https://www.dasoarmasg.net/>

[www.familysearch.org](http://www.familysearch.org)

<https://www.archives.gov>

[www.facebook.com/asgdasoarm](https://www.facebook.com/asgdasoarm)

[https://twitter.com/samoa\\_am](https://twitter.com/samoa_am)

Location: Tafuna Airport Road, Tutuila Island, Territory of American Samoa

### Copyrights

The Am. Samoa Government follows all Federal and Territorial laws pertaining to copyright law and researchers are responsible for any permissions before publishing any ASG archival papers and images held. Our preferred citation is "ASG Office of Archives & Records,"

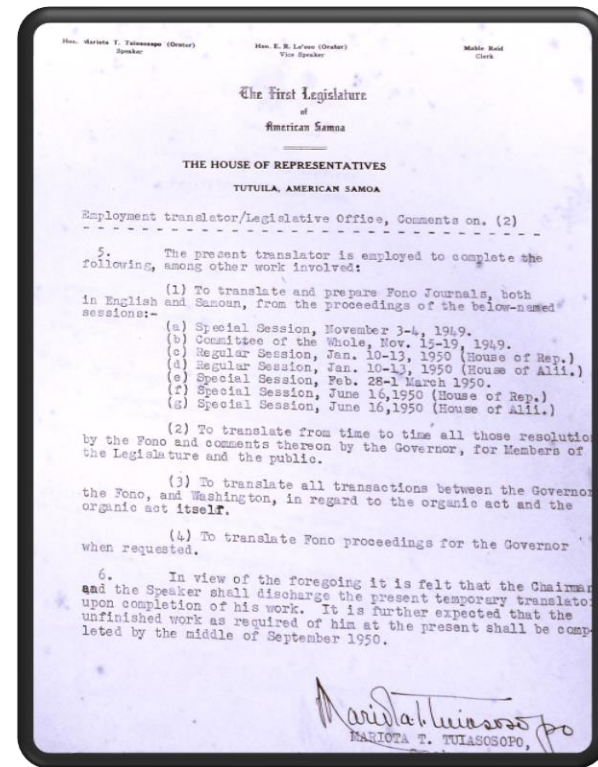


### GUIDE FOR PUBLIC RESEARCHERS

Printed by OARM. .

All Rights Reserved. Rev. 9/8/23

Please follow all instructions in case of an emergency.



Letterhead sample of the First Legislature of American Samoa. 1948-50. RG 284. US NARA SF,CA.

## AM. SAMOA ARCHIVES PUBLIC RESEARCHERS GUIDE

DEPT. OF ADM. SERVICES  
OFFICE OF ARCHIVES & RECORDS  
AMERICAN SAMOA GOVT.



Secretary of Interior Fred A. Seaton signs the first Constitution of American Samoa on April 27, 1960, while Samoan-born Governor Peter Tali Coleman and other officials look on.

Am. Samoa's 1960 Constitution was signed on April 27, 1960 by its Chiefs and Officials ASG-RG1

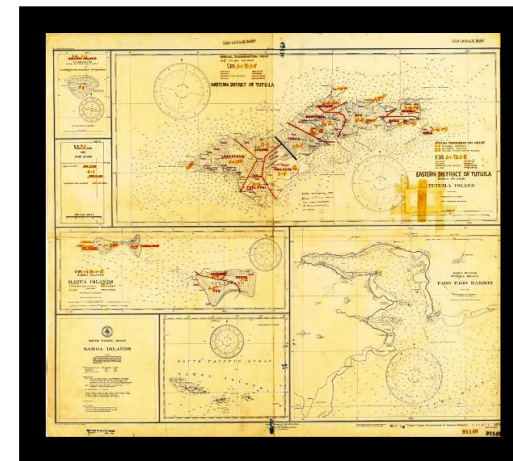
Talofa and Welcome to the ASG Government Archives! We hope your research visit is productive. OARM public research holdings primarily consist of microfilms and digital archives along with a small quantity of original archival documents, photographs, maps, reproductions and govt. agency publications. While most records are open, some are restricted. In order to preserve the condition and arrangement of the ASG archives, please observe our following rules and procedures:

## I. SEARCH RULES:

1. If you are seeking information from the 1900-1951 U.S. Naval Period please ask for the Microfilm Finding Guides. You can then read and select which microfilms to view. A Finding Guide of some U.S. Naval Period archives is also available, along with a few others of photographs, reproductions, newspapers, etc. Some restrictions apply.

2. If you are seeking information from the 1951-1977 Dept. of Interior era please ask for the Microfilm Finding Guides. However, these guides only contain records up to 1974. A Finding Guide list is also available for a small quantity of public archives from the c1951-1977 period. However, some of these may hold confidential information and could require Authorization Form from the originating department.

3. If you are seeking information from the archives and records of the American Samoa Government electorate between 1977-1992, an Authorization Form is generally needed, although certain record series have already been identified as public by nature, ie. NARA microfilms, ASG publications, Government Proclamations/Notices/Newsletters, etc. All record requests dating since 1992 may require an Authorization Form.



U.S. Nat. Archives 1950 American Samoa Census map of AS Districts. [1950census.archives.gov](http://1950census.archives.gov)

## II. RESEARCH TABLE RULES:

1. Only pencil, paper, digital camera or cell phone cameras, tablets, etc or laptop devices may be used in the research area.

2. No books, bags, folders or envelopes are allowed in research area. Any personal items can be locked in a cabinet at the reception desk.

3. Food and drink are not allowed. Smoking is not permitted in any ASG Facility.

## III. SAFE HANDLING RULES:

1. Please keep all records in order. Do not change document locations in a file or the order of the files in a box.

2. Please research one box at a time. Take only one file or item out at a time. Do not remove files or items from more than one box at the same time. If a box's contents are not in a file, please remove items consecutively in order to maintain order.

